

TRAINING EVALUATION

QuestLearnings

NORTH AMERICA INC.

SAP MM- .June 11, 2011

Your Name

Your Organization

SUZANNE MUNROE

Thank you for attending this *Training program*. Please rate the following items.

A. TRAINING

	Poor									Excellent	
1. <i>Relevance to your job</i>	1	2	3	4	5	6	7	8	9	10	
2. <i>Usefulness of materials</i>	1	2	3	4	5	6	7	8	9	10	
3. <i>Amount of practice</i>	1	2	3	4	5	6	7	8	9	10	
4. <i>Amount of lecture</i>	1	2	3	4	5	6	7	8	9	10	
5. <i>Pace</i>	1	2	3	4	5	6	7	8	9	10	

Comments:

B. INSTRUCTOR

	Poor									Excellent	
1. <i>Knowledge</i>	1	2	3	4	5	6	7	8	9	10	
2. <i>Presentation skills</i>	1	2	3	4	5	6	7	8	9	10	
3. <i>Enthusiasm</i>	1	2	3	4	5	6	7	8	9	10	
4. <i>Warmth and friendliness</i>	1	2	3	4	5	6	7	8	9	10	
5. <i>Handling of the group</i>	1	2	3	4	5	6	7	8	9	10	
6. <i>Listening skills</i>	1	2	3	4	5	6	7	8	9	10	
7. <i>Willingness to help</i>	1	2	3	4	5	6	7	8	9	10	
8. <i>Organization/time management skill</i>	1	2	3	4	5	6	7	8	9	10	

Comments:

C. SUMMARY

Poor

Excellent

1. Overall Rating of Training

1 2 3 4 5 6 7 8 9 10

2. Overall Rating of Instructor

1 2 3 4 5 6 7 8 9 10

3. If you had to make just one suggestion for improvement to the training, what would it be?

Prior to each session - ask everyone to pre read handbook chapters that relate to (pages) Training

4. If you had to make just one suggestion for improvement to the Instructor, what would it be?

Good style, effective manner, friendly approach - no suggestion offered - all was good

5. We would appreciate a testimonial about the Training for our marketing.

Excellent training value for the money.

6. May we use your comments in our Testimonials?

Yes

No

7. I would like to receive information about your Training programs thru' email.
(please mention your area of Interest in Business or Information Technology)

Yes

No

WM/QM/HR/SRM.

Thank You for your valuable feedback